



# KIDSLAB DAY NURSERY AND PRESCHOOL

## Key Information Brochure

If you would like any further information about any part of this pack, please visit our website [www.kidslab.org.uk](http://www.kidslab.org.uk) or email [info@kidslab.org.uk](mailto:info@kidslab.org.uk)



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### Hours

A standard full-time day at KidsLab runs from 8am – 6pm, Monday – Friday. We are open 51 week per year, excluding Bank Holidays, staff training days and inset days. Parents are notified of inset and training days at the start of academic year.

A standard part-time session runs from 9am to 1pm for morning session and 2pm to 6pm for afternoon session.

An extended part-time session runs from 9am to 3.30pm,

An extension of hours is available by request and is subject to additional fees.

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### Fees

Our fees include all meals, snacks, formula for babies, nappies, sun cream and extracurricular activities. Please, note, outings to chargeable places of interest (zoo, theatre, museums etc.) are charged extra by prior agreement. Fees are due in advance. Parents are invoiced during the last week of the month – all fees are to clear into our account by the 7<sup>th</sup> of the next month. There can be no refunds for sickness or holidays.



Fees are calculated based on the attendance pattern, nursery opening days and 15-30 free hours entitlement.

Fees can be paid in conjunction with Childcare Voucher Schemes (check with your work which voucher scheme they work with) as well as Government Tax-free Childcare scheme.

15 and 30 free hours funded places available and are subject to availability and additional fees.

KidsLab is happy to accept any additional proposals parents wish to use to offset fees.

For fees, please refer to Annex A

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### **Flexibility**

In the KidsLab we understand that often childcare requirements change and where possible, staff will be as flexible as they possibly can. However, we do ask that you give the nursery as much notice as possible to ensure extra/ad hoc days and day swaps can be accommodated.

Emergency day swaps are subject to availability and only available once in a month.

Ad hoc days are subject to availability, you can purchase extra ad hoc days at the standard daily rate.

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### **Registration**

To register your child at KidsLab, please e-mail the Management team to request a registration form. Parents can request a show around of the nursery prior to registering.

### **Waiting List**

If place is not available straight away, your child will be registered in the waiting list. Availability is assessed on a monthly basis, taking into accounts any children leaving, room moves or any other changes to numbers. If your child does not receive a place to start immediately, they will be kept on the waiting list until a place becomes available.



### **Allocation of Places**

Places at KidsLab are offered on the basis of the following order of priority:

- a current child wishing to increase sessions
- a child with a sibling currently attending the nursery
- referral from any other family attending the nursery for more than a term
- the date of waiting list registration

Full time places are also prioritised over part-time places and if there is outstanding availability with requested days.

Please note that whilst we do prioritise siblings, parents are asked to register their younger child as early as possible.

### **Accepting a Place**

On acceptance of a place at KidsLab, £100 are paid as a non-refundable deposit and registration fee. The payment shall be received within 48 hours and this is a confirmation of your acceptance/declining a place. Once payment is received, you will be issued the contract and all required documents.

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## Curriculum

In the KidsLab we have our unique curriculum which includes:

- **EYFS** requirements implemented through the structured and carefully planned activities ensuring every child develops and blossoms in their own pace
- **School-readiness programme** which enables every child to be school ready by the start of Reception
- **Curiosity Approach Accreditation** which gives us a unique opportunity to implement an amazing philosophy into nursery daily life and teaching
- **STEAM focus:** weekly Science club, Drama and Music Sensory classes, technology, engineering and early math activities
- **Multilingualism and multicultural approach:** language development activities (including French, Russian, Mandarin classes), the unique “Babylon” programme that introduces children to the different cultures and languages (including stories, songs, cultural artefacts, fun facts, basic of geography and history, as well as language)
- **“Healthy Early Years London”.** KidsLab participates in the Mayor of London programme promoting health and wellbeing in the Early Years
- **“1000 hours outdoors”** programme promoting children activities outdoors in the KidsLab own garden. Children are encouraged to be active, learn a lot about nature, planting, gardening and observing
- **Community relationships.** As part of our curriculum children are taken to the different outings including local places of interest (Mudchute farm, Docklands museum, Idea store etc.) and cultural, social places such as Fire Station, Theatre, Observatory etc.



**Our curriculum document is available on request. You can also find our daily routine in the Annex B**

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## Food and Drink



KidsLab offers a nutritious, balanced diet provided by Zebedees (<https://zebedees.co.uk/>). Cooked meals, snacks, water and cow's milk are inclusive within fees.

Cooked meals are provided three times a day: breakfast (9.00 – 9.30), lunch (12.15 – 12.45) and dinner (17.15 -17.45). Snacks are provided two times a day: morning snack (10.30 – 10.45) and afternoon snack (15.15 – 15.30). Fresh water is accessible at all time

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## **Annex A Fees Policy**

### **FULL-TIME DAY CARE (8.00 to 18.00)**

#### **NO FREE HOURS**

5 days a week - £1400

4 days a week - £1150

3 days a week - £930

2 days a week - £650

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#### **QUALIFIED FOR 15 FREE HOURS PRESCHOOL (3-4 years old)**

5 days a week - £1072.50

4 days a week - £810

3 days a week - £590

2 days a week - £370

#### **QUALIFIED FOR 15 FREE HOURS TODDLERS (2 years old)**

5 days a week - £1100

4 days a week - £840

3 days a week - £620

2 days a week - £350

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#### **QUALIFIED FOR 30 FREE HOURS (3-4 years old)**

5 days a week - £720

4 days a week - £500

3 days a week - £250

2 days a week - £100

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## **PART-TIME DAY CARE (9.00 to 13.00 or 14.00 to 18.00)**

### **NO FREE HOURS**

5 days a week - £850

4 days a week - £690

3 days a week - £520

2 days a week - £350

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### **QUALIFIED FOR 15 FREE HOURS PRESCHOOL (3-4 years old)**

5 days a week - £510

4 days a week - £350

3 days a week - £180

2 days a week - £50

### **QUALIFIED FOR 15 FREE HOURS TODDLERS (2 years old)**

5 days a week - £540

4 days a week - £380

3 days a week - £210

2 days a week - £75

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### **QUALIFIED FOR 30 FREE HOURS (3-4 years old)**

5 days a week - £170

4 days a week - £50

3 days a week – FREE OF CHARGE

2 days a week – FREE OF CHARGE

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## **SCHOOL-TIME DAY CARE (9.00 – 15.30)**

### **NO FREE HOURS**

5 days a week - £1260

4 days a week - £1035

3 days a week - £835

2 days a week - £585

**QUALIFIED FOR 15 FREE HOURS PRESCHOOL (3-4 years old)**

5 days a week - £965

4 days a week - £730

3 days a week - £530

2 days a week - £335

**QUALIFIED FOR 15 FREE HOURS TODDLERS (2 years old)**

5 days a week - £990

4 days a week - £760

3 days a week - £555

2 days a week - £315

**QUALIFIED FOR 30 FREE HOURS (3-4 years old)**

5 days a week - £650

4 days a week - £450

3 days a week - £225

2 days a week - £90

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## **Annex B**

### **DAY SCHEDULE**

#### **Dreamers room (2-3 years old)**

**8.00 – 9.00** Children arriving to the nursery. Free play time. Breakfast is served for 8.00am arrivals at 8.30

**9.00 – 9.30** 9.00am arrivals. Breakfast. Please, arrive by 9.15 if you want your child to have breakfast in the nursery

**9.30 – 10.30** Outdoor time (play and learn)

**10.45 – 11.00** Morning snack

**11.00 – 11.30** Learning activity

- Monday: Broadway Classes – Music sensory
- Tuesday: Early Math and Science
- Wednesday: Early Literacy and Role Play
- Thursday: Babylon class
- Friday: Cooking class

**11.30 – 11.45** Free play

**11.45 – 12.15** Circle time and scheduled activity

**12.15 – 12.30** Story time

**12.30 – 13.00** Lunch time

**13.00** Home time for part-time children

**13.00 – 15.00** Nap time for sleeping children.

Quiet time for non-sleeping children. The quiet time activities include both free play and adult-initiated activities. This is also time for one-to-one activities and foreign language development classes.

**15.15 – 15.30** Afternoon snack

**15.30 – 16.30** Outdoor time.

**16.30 – 17.00** Yoga and mindfulness activities/Arts and Crafts/Nature Explorers activities.

This activities can be held outdoors depending on the weather conditions

**17.15 – 17.45** Dinner time

**17.45 – 18.00** Home time

### **Explorers room (3-4 years old)**

**8.00 – 9.00** Children arriving to the nursery. Free play time. Breakfast is served for 8.00am arrivals at 8.30

**9.00 – 9.30** 9.00am arrivals. Breakfast. Please, arrive by 9.15 if you want your child to have breakfast in the nursery

**9.30 – 10.00** Circle time and scheduled activity

**10.00 – 10.45** Learning activity

- Monday: Broadway Classes – Drama class
- Tuesday: Literacy and Phonics
- Wednesday: Early Math and Science
- Thursday: Literacy and Babylon class
- Friday: Cooking class

**10.45 – 11.00** Morning snack

**11.00 – 12.15** Outdoor time (play and learn)

**12.15 – 12.30** Story time

**12.30 – 13.00** Lunch time

**13.00** Home time for part-time children

**13.00 – 15.00** Nap time for sleeping children.

Quiet time for non-sleeping children. The quiet time activities include both free play and adult-initiated activities. This is also time for one-to-one activities and foreign language development classes.

**15.15 – 15.30** Afternoon snack

**15.30 – 16.30** Outdoor time

**16.30 – 17.00** Yoga and mindfulness activities/Arts and Crafts/Nature Explorers activities.

This activities can be held outdoors depending on the weather conditions

**17.15 – 17.45** Dinner time

**17.45 – 18.00** Home time

### **Outings schedule**

- Weekly outings on Fridays to the local areas of interest. We may offer once in a month or two to take children to the places enriching children learning and cultural experiences such as museums, observatories, playrooms etc. Subject to additional charge and parents prior agreement.
- Termly outings to cultural and educational places such as theatre, zoo, museum etc. Subject to additional charge and parents prior agreement.
- All outings are subject to possible government restrictions, parents prior agreement and possible additional charge for entry tickets and transportation